

**MINUTES OF THE September 14, 2023
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on September 14, 2023, at 7:00 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, Trustee John Myers, and Trustee Pete Garner. There were 3 members of the community present.

SET AND/OR AMEND THE AGENDA: Add New Business 5. Hardship

INTRODUCTION OF VISITORS:

PUBLIC COMMENT: Matt Austin was concerned and not impressed that Phil sent a man to his house to deal with a complaint. Matt reminded Phil that that is not his job.

APPROVAL OF MINUTES:

Trustee Myers made a motion that we approve the August 10, 2023, regular board meeting minutes. Supervisor Hutchison seconded. All Ayes.

APPROVAL OF BILLS:

Treasurer Ammerman questioned Grimes Plumbing for the yellow building. Supervisor Hutchison was reminded that he was supposed to bring quotes or proposals to the board before doing any work. Treasurer Ammerman made a motion to accept the bills. Trustee Myers seconded. All Ayes.

TREASURER: Summary Statement of Condition was submitted. Treasurer Ammerman mentioned that the annual audit will take place September 25th and 26th. She also gave an update on the purchase of the cemetery land. Sara mentioned that Suzanne is not listed as successor trustee of the trust. She needs approval for \$1000 EMD Fee. Clerk Seavolt made a motion to approve the fee. Trustee Garner seconded. All Ayes. Balance at closing will be \$16,100.

CLERK: Clerk Seavolt thanked Pete Garner and Mike Fickies for installing the new Notice Board.

SUPERVISOR: Supervisor Hutchison said that FOOT went well this year \$1000 was donated to Park, \$1000 for Outreach, \$1000 to Food Pantry. He also mentioned that he has 3 blight issues happening now. He mentioned that the yellow building still needs a furnace, and the foundation needs siding.

FIRE DEPARTMENT: Chief Tow was absent. Treasurer Ammerman read report.

PLANNING COMMISSION: Meetings will be starting back up on September 26, 2023.

ZONING ENFORCMENT: Rodger Hector submitted report.

PARKS: Report submitted. The park project is being pushed back until Mid-March.

CEMETERY: Sexton Myers mentioned that he received a few calls regarding broken headstones. He let the caller know that it is not the township's responsibility to fix them. He is still working on bids for cemetery driveway materials. Also, a couple of branches came down.

CUSTODIAN: Report submitted. Storm door on yellow building has been pulled or ripped off.

TRUSTEES: N/A

PETITIONS, ORDINANCES, RESOLUTIONS:

UNFINISHED BUSINESS:

1. Fence at the basketball court: It will be \$500 deductible to have it fixed. Trustee Garner made motion to pay the \$500 and get the fence fixed. Trustee Myers seconded. All Ayes.

NEW BUSINESS:

1. Appoint election commission: Clerk Seavolt made a motion to appoint Treasurer Ammerman and Supervisor Hutchison to be on the Election Commission. Trustee Myers seconded. All Ayes.
2. Election Commission to approve or disapprove the agreement for election services. Treasurer Ammerman made a motion to approve the agreement for election services. Supervisor Hutchison seconded. All Ayes.
3. Board of Trustees to approve or disapprove agreement for election services. Trustee Myers made a motion to approve the agreement for election services. Trustee Garner seconded. All Ayes.
4. 23-24 Snow removal discussion: It will go up for bid and decided at the October Board Meeting.
5. Sanfilippo Hardship: Letter submitted. Trustee Myers made a motion to approve the hardship. Treasurer Ammerman seconded. All Ayes.

ANY OTHER BUSINESS:

ADJOURNMENT:

Myers made a motion to adjourn. Ammerman seconded. All Ayes.
The meeting adjourned at 7:57 pm.

Minutes Written and Submitted by
Marcie Seavolt
Onondaga Township Clerk