

**MINUTES OF THE August 10, 2023  
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on August 10, 2023, at 7:00 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, Trustee John Myers, and Trustee Pete Garner. There were 4 members of the community present.

**SET AND/OR AMEND THE AGENDA: N/A**

**INTRODUCTION OF VISITORS:**

**PUBLIC COMMENT**

**APPROVAL OF MINUTES:**

Trustee Myers made a motion that we approve the July 13, 2023, regular board meeting minutes. Treasurer Ammerman seconded. All Ayes.

**APPROVAL OF BILLS:**

Treasurer Ammerman made a motion to approve the bills. Supervisor Hutchison seconded. All Ayes.

**TREASURER:** Summary Statement of Condition was submitted. Treasurer Ammerman mentioned that the annual audit will take place September 25<sup>th</sup> and 26<sup>th</sup>. She also mentioned that she will be calling banks for savings purposes.

**CLERK:** Clerk Seavolt mentioned that all assessing filing has been completed except for what she had questions on. Clerk Seavolt and Jessica attended a clerk's meeting at Vevay Township regarding elections. The new building permits have been created, just waiting on approval from the inspector.

**SUPERVISOR:** Supervisor Hutchison gave an update on Onondaga Homecoming.

**FIRE DEPARTMENT:** Chief Tow submitted report.

**PLANNING COMMISSION: N/A**

**ZONING ENFORCMENT:** Rodger Hector submitted report.

**PARKS:** Report submitted. Rhiannon mentioned that the Hold Harmless Agreement /Code of Conduct is being worked on. She is sending out rules and agreements for next year. She also mentioned that Leslie Youth Baseball will be using the ballfield while the park project will be starting in the fall. Rhiannon mentioned that Kayleigh will be ending this week with the park

Ranger duties as she is heading off to college. The Park Board is suggesting that Matt DeShais take over. She is looking for the Board blessing on this. Supervisor Hutchison made a motion that Matt DeShais take over as Park Ranger for the rest of the season. Clerk Seavolt seconded. All Ayes. Trees will need to be removed from the park outside of the scope of the project, not immediately but it will need to be done.

**CEMETERY:** Sexton Myers mentioned that he is getting bids around for new driveway. He would like the new driveway to be put in this fall. He also mentioned that we will need markers for new section of cemetery along with veteran's markers.

**CUSTODIAN:** N/A

**TRUSTEES:** N/A

**PETITIONS, ORDINANCES, RESOLUTIONS:**

**UNFINISHED BUSINESS:**

1. Cemetery land purchase update: The township will be able to move forward with purchase. Sue wants in writing that the farmer will still be able to farm this season. She also wants the ¼ acre in writing.

**NEW BUSINESS:**

1. Hiring of custodian: Robert Marten Jr. was hired for the position. He will start Aug. 27<sup>th</sup> when Rhiannon will be able to train him.
2. Parking lot/sidewalk patch: Trustee Gardner fixed it before the meeting.

**ANY OTHER BUSINESS:**

**ADJOURNMENT:**

Myers made a motion to adjourn. Seavolt seconded. All Ayes.  
The meeting adjourned at 7:52 pm.

Minutes Written and Submitted by  
Marcie Seavolt  
Onondaga Township Clerk