

**MINUTES OF THE April 13, 2023  
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on April 13, 2023, at 7:00 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, Trustee John Myers, and Trustee Pete Garner.

**SET AND/OR AMEND THE AGENDA: N/A**

**INTRODUCTION OF VISITORS:** Jeff Antaya from CADL gave annual report

**PUBLIC COMMENT: N/A**

**APPROVAL OF MINUTES:**

Trustee Myers made a motion that we approve the March 9, 2023, regular board meeting minutes. Trustee Garner seconded. All Ayes.

**APPROVAL OF BILLS:**

Treasurer Ammerman made a motion to approve the bills. Supervisor Hutchison seconded. All Ayes.

**TREASURER:** Summary Statement of Condition was submitted. Treasurer Ammerman asked for Board approval on a new printer for the Treasurer's office. It would cost approximately \$500. Supervisor Hutchison made a motion to approve the new printer. Trustee Garner seconded. All Ayes.

**CLERK:** Clerk Seavolt mentioned that she worked on permits. She is also working with Fire Department to get pictures for the website so their section can be updated. She has received photos but needs them to be in a different format. She also mentioned that Onondaga will be consolidating with Tompkins Twp for the May Special Election.

**SUPERVISOR:** Clean-up Day is April 22 from 8am-12pm. FOOT will have 2 events: July 2<sup>nd</sup> will be held at the Dragstrip and the 3<sup>rd</sup> Saturday of August will be Homecoming.

**FIRE DEPARTMENT:** Chief Tow was on a run and not able to attend.

**PLANNING COMMISSION: N/A**

**ZONING ENFORCMENT:** Rodger Hector submitted report.

**PARKS:** Report submitted.

**CEMETERY:** John Myers mentioned that most of the tree work has been completed. The cemetery will need black dirt and pinning of the new section.

**CUSTODIAN:** Report Submitted

**TRUSTEES:** N/A

**PETITIONS, ORDINANCES, RESOLUTIONS:**

**UNFINISHED BUSINESS:**

1. Lawn Care Bids: Findings from Trustee Myers' follow-up-Viking Lawn Care and AC Lawn Care both are licensed and insured. Viking Lawn Care increased their bid from \$14,000 to \$15,600 and AC Lawn Care increased to \$18,420 this was due to adding the new cemetery section to the overall bid. Myers made a motion to hire Viking Lawn Care for the 2023 season. Treasurer Ammerman seconded. All Ayes.
2. Yellow Building Discussion: Supervisor Hutchison mentioned that the power is on in the yellow building a couple of GFIs need to be changed \$160. The pump has a crack in it, a new toilet is needed, and he mentioned \$500 for plumbing, \$500 for a pump, \$160 for GFIs, and \$1500 for furnace. Someone asked what is going to happen when all this money is spent, and the renter can't afford to rent it. Hutchison said that there are others interested in renting it. When asked if all of this was happening or if he could get a bid proposal on all of these items and whatever else is needed, Supervisor Hutchison said that is what he is doing, he is getting a bid proposal around.
3. Cemetery Property Purchase:

**NEW BUSINESS:**

1. Lawn Care Bids: There were 6 bids submitted. Sara mentioned that she would like to stay close to the budget. The Board narrowed it down to two bids. There were a few questions that we needed answered before a decision could be made: insurance and Thursday or Friday mow slot. John Myers said he would make the phone calls.
2. Schedule 2023-2024 Budget Meetings: Dates set for April 3, 2023, April 27, 2023, and May 22, 2023.
3. Tree Work at the Cemetery: John Myers received a bid from Top Notch for \$3220.00 for the removal of birch tree and shrubs. This would include cutting them flush to the ground. John mentioned that he would be willing to do the work for \$2900.00 to save the Township a little bit of money. Ray Moore spoke up from the public and said that was not fair that John saw the bid and could approach the Board with a lower bid. John Myers immediately revoked his bid. Supervisor Hutchison made a motion for Top Notch to remove the trees. Treasurer Ammerman seconded. All Ayes. There is also a tree that needs to be cut that is in the right of way and the County should be able to cut it.

**ANY OTHER BUSINESS:** Ray Moore asked that when the furnace was replaced, was the old tank dug up. Supervisor Hutchison told him no.

**ADJOURNMENT:**

Myers made motion to adjourn. Ammerman seconded. All ayes.  
Meeting adjourned at 8:28 pm.

Minutes Written and Submitted by  
Marcie Seavolt  
Onondaga Township Clerk