

## **MINUTES OF THE MARCH 12, 2015 REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on March 12, 2015 at 7:30PM.

We said the pledge and had a moment of silence.

Present were Jim Tow, Diane Johnson, Matt Schindewolf, Rhiannon Schindewolf-DeShais, and Russ Bodell. Present also were 8 citizens.

### **SET AND/OR AMEND THE AGENDA**

Rhiannon made a motion to approve the agenda as presented. Jim seconded. All Ayes

### **PUBLIC COMMENT AND INTRODUCTION OF VISITORS**

Started at 7:36 and ended at 7:37 with a citizen mentioning spelling issues

### **TREASURER**

Rhiannon discussed her report. She amended her report for last month; with the balance on December 31 was actually \$45,196.81. The ending balance on January 31 was \$20,050.96.

### **PLANNING COMMISSION**

Jim reported they had a meeting in February. They are preparing for the consultants and letters were sent out.

### **CLERK**

No report

### **TRUSTEES**

Russ questioned Diane on the ordering of the file cabinets from last month. Diane explained she thought Russ was taking care of that. Diane will order them on Monday. Russ mentioned they need to be ordered online. Rhiannon will help Diane Monday with this.

### **PARKS**

Russ mentioned they had not had a meeting this month.

### **SUPERVISOR**

Matt commented the fire department had been busy today. He also mentioned he will be meeting with the county parks department to purchase the park for one dollar. He will let the board members know the date and time.

### **FIRE DEPARTMENT REPORT**

The fire chief mentioned 19 EMS runs, 4 structure fires, 1 PI and three runs today, a medical run, a logger hit by a tree and a barricaded gunman. Jimmy gave each of us a copy of the fire department ordinance and we discussed fee changes and different wording. He will need to get with our attorney to make sure the wording is correct. He will try to have this completed for next month meeting. There was discussion on the recent fires. He also asked to purchase 12 vests at a cost of \$395.88. Matt made a motion to allow for the purchase of 12 vests at a cost of \$395.88. Russ seconded. All Ayes.

## **PETITIONS, ORDINANCES, RESOLUTIONS**

None.

### **APPROVAL OF MINUTES**

Matt suggested changing Jimmy in fire chief report to Captain Tow for identification purposes, and we changed the word sigh three times to sign. Jim moved to approve the minutes Russ seconded. All ayes.

### **APPROVAL OF BILLS**

Jim moved to approve the bills. Russ seconded. All Ayes.

### **UNFINISHED BUSINESS;**

1. **ASSESSOR;** Matt explained Shannon had rescinded her resignation letter so we would not need to take action at this time. Diane mentioned she had called the other applicants and two were still interested in the position.

### **NEW BUSINESS;**

1. **BUILDING PERMIT CHANGES;** Matt explained there had been a meeting last night with the building inspector, the zoning officer, the clerk, and himself. They came to a resolution he is going to propose to the board a direction that needs to be taken when we have situations such as Mr. Garners permit. The information from the inspector Milan Rakich was informative and helped us significantly, and in essence what it boils down to was pretty much a consensus at the end of the evening, was the building inspector receives the site plan for a building on ag property that is considered a secondary building, that there are improvements to a building on a piece of property that is actively a farm, will go out and speak to the individual that is applying for this, that has a special use permit for a business, and he will make a determination as to the buildings primary use, as he summarized it with the building inspector, if a building is going to be used that is being erected or modified or expanded in any way on ag land that is an ag building, and that ag building is also going to house a business, and the business is going to utilize 51% of the square footage of the building, agriculture will occupy 49% of the building then that building does need to have a permit issued for it which will go through the normal permit process. If the building is going to be 49% business 51% agricultural use, the building does not require a permit, and that would be the building inspectors call to make, as it's within his purview in his position. Diane mentioned we would still need an Ag permit because we do Ag permits. Matt continued, irrespective of that the building inspector will make that determination and if it is indeed to be an ag building for primary use housing a business as secondary use there is not a permit involved save for obviously the aforementioned ag permit, which apparently we will have to see and know and find out what the deal is for. This is on Ag land and it is an Ag building for primary use so as an end result whatever the Ag permit Clerk Johnson is referencing we will deal with that, but other than that, there is not a required permit for it. And it's my proposal, my motion to the board that determination of situations that are unique like that be made by the building inspector as it is his job, we hired him for his expertise and he will make the call of the primary use of the building, and if, it is indeed primarily for business there will be a regular permit issued, if it is for agricultural use on agricultural land whatever it is will apply, but it is my understanding that the state does not have any requirement for a building permit for an ag building, secondary building, on agricultural land on a working farm, so I made that motion to let the building inspector make that call. Rhiannon seconded discussion followed. A citizen questioned if this was fulfilling state requirements. Matt stated yes. That is where it falls in the cracks in the state codes. Diane mentioned the state said that if he gets an Ag permit he can only have an Ag business there. Oh well that's not our problem. Matt stated he was not in the mood to continue last night's discussion. The citizen strongly recommended we talk with our lawyer. Matt stated we already have. 4 ayes, 1 oppose.

2. **ASSESSOR PURCHASES;** Matt explained that Shannon would like the Apex Sketch program at a cost of \$595.00 with an annual fee of \$295.00. Matt explained the need for this. Discussion followed. Matt made a motion for the purchase of that. Russ seconded. All ayes.
3. **SCANNER FOR TREASURER AND ZONING OFFICER;** Matt explained that the treasurer and zoning officer would like to have their own scanner and made a motion to purchase a scanner identical to the one that is in the assessors office through our software provider who can get it and make the installation and preform the maintainence . Rhiannon seconded. Discussion followed with questions on why we can no longer share the one we purchased a couple months ago. Diane mentioned we could have gotten three less expensive scanners but we agreed to purchase a good one that they could all use. Rhiannon stated if it is coming down to a matter of her having the tools to do her job effectively and allow Rodger to be used on her system, and if it is a matter of cost to the township, she is willing to purchase her own scanner from Jay, the scanner he already has in his office, She likes Shannons scanner, it is not convenient for her to sit at Shannons desk to do her work when she can't access the things on her computer that she needs. Matt stated he did not see the need to be concerned about the difference from \$200 to \$600 for the cost of a scanner. He also explained this scanner will be supported by the current software and our current IT company. Rhiannon explained she is a different treasurer and will be doing her job differently than the former treasurer. There were comments from the public. Matt stated as supervisor of this township he intends to move us ahead, and we are not being exorbitant in any of these purchases. Matt stated that a \$600 purchase will not break the townships budget. He also mentioned that by digitizing the records that Russ has been working on someday people will be able to push a button and get on our website to gain access to records. He intends to move us ahead in that direction the Assessing records, the Tax files, the Master Plan , the Parks Plan the Zoning Ordinance are going end up on our website. 4 Ayes 1 Ney
4. **CAMERA;** Matt explained Shannon would like a camera to use in her job. He noted that it will cost \$39.00 for the camera and \$5 for a card for the camera. Matt made a motion to purchase a camera for a cost of \$45.61 for the assessors use. Russ seconded. Diane explained that the township owns a camera and she had contacted Rodger about this, and was informed the camera is kept in the office. Shannon had told her that would be all she needed. Matt explained that a \$45 purchase for a tool for somebody to perform a service for this township is not going to break this townships budget. 4 Ayes 1 Ney.

## **OTHER BUSINESS**

There was another public comment time that started and ended at 8:52

## **ADJOURNMENT**

Jim made a motion to adjourn. Russ seconded. All Ayes. Meeting adjourned at 8:53pm.

Minutes written and submitted by

Diane Johnson,  
Onondaga Township Clerk