

**MINUTES OF THE April 14, 2022  
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on April 14, 2022, at 7:00 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, and Trustee John Myers. There were 3 members of the community in attendance.

**SET AND/OR AMEND THE AGENDA:** Myers made a motion to set the agenda, Ammerman seconded motion. All ayes.

**INTRODUCTION OF VISITORS: N/A**

**PUBLIC COMMENT: N/A**

**APPROVAL OF MINUTES:**

Treasurer Ammerman made a motion that we approve the March 10, 2022 regular board meeting minutes. Trustee Myers seconded. All Ayes.

**APPROVAL OF BILLS:**

Treasurer Ammerman made a motion to approve the bills. Supervisor Hutchison seconded. All Ayes.

**TREASURER:** Summary Statement of Condition was submitted. Treasurer Ammerman discussed getting a scanner through the bank for depositing checks.

**CLERK:** Clerk Seavolt asked the board to approve a scanner for the Deputy Clerk, quote for \$189.99. Myers made a motion to approve the scanner and Hutchison seconded. All Ayes.

**SUPERVISOR:** Supervisor Hutchison stated that the current liquor inspector is resigning in June. Supervisor Hutchison made a motion for Rhiannon Schindewolf-DeShais to be appointed as the new liquor inspector. Treasurer Ammerman seconded. All Ayes. There will be a discussion at the budget meeting regarding wages for that appointed position. Phil mentioned keeping track of down time at the office due to IT issues regarding Frontier/IT Right. He also discussed Ordinance Review this summer. Onondaga Clean-Up will be moved to the Fall for this year and then scheduled for the Spring in 2023. Supervisor Hutchison informed the Board that there was a barn built at 5365 Bellevue Rd without a permit. He along with Rodger and Milan will be meeting with the owners next week.

**FIRE DEPARTMENT:** Chief Tow submitted report.

**PLANNING COMMISSION:** Matt Austin reported the PC needs more copies of the Master Plan. He also will get a digital copy for the website.

**ZONING ENFORCMENT:** Rodger Hector submitted report.

**PARKS:** N/A

**CEMETERY:** John Myers discussed getting a quote for cemetery software.

**TRUSTEES:** N/A

**PETITIONS, ORDINANCES, RESOLUTIONS:**

**UNFINISHED BUSINESS:**

1. ARPA Funds Discussion: This would be for 2 years, 2022-2023.  
Roads- \$60,000 for 22-23  
Fire Department- \$31,000 for 22-23  
Cemetery- \$25,000 for 22-23  
Township- \$25,000 for 22-23  
Floating Balance of \$30,000 for 22-23 Trustee Myers mentioned that another drive should be considered for cemetery as well as looking into more land for Lanes. The floating funds might be able to provide that opportunity.
2. Road Discussion: Edgar Road- Plains to Annis will be the first road completed. All Ayes.

**NEW BUSINESS:**

1. Set Budget Meeting Dates: May 2, 2022, and May 19, 2022, at 6:00pm.
2. Fire Department Mileage the November: Treasurer Ammerman suggested finding out the cost for mileage for 2023 fiscal year budgeting purposes. Treasurer Ammerman made motion for the mileage to be placed on ballot for November 2022. Myers seconded. All Ayes.

**ANY OTHER BUSINESS:**

**ADJOURNMENT:**

Myers made motion to adjourn. Ammerman seconded. All ayes.  
Meeting adjourned at 8:08 pm.

Minutes Written and Submitted by  
Marcie Seavolt  
Onondaga Township Clerk