

**MINUTES OF THE October 14th , 2021
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on October 14th, 2021 at 7:00 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, Trustee John Myers, and Trustee Pete Garner. There were members of the community in attendance.

SET AND/OR AMEND THE AGENDA: Ammerman asked that a Hardship Request be added to the agenda. Garner made a motion to set the agenda, Myers seconded motion. All ayes.

INTRODUCTION OF VISITORS: Ruth Scott and Jessica Cassler were introduced.

PUBLIC COMMENT: N/A

APPROVAL OF MINUTES:

Trustee Myers made a motion that we approve the September 10th, 2021 regular board meeting minutes. Treasurer Ammerman seconded. All Ayes. Motion carried.

APPROVAL OF BILLS:

Treasurer Ammerman made a motion to approve the bills. Supervisor Hutchison seconded. All Ayes. Motion carried.

TREASURER: Summary Statement of Condition was submitted. Treasurer Ammerman reported that the new website is so close to going live. She also mentioned that she fulfilled a FOIA request. The Annual Audit is taking place October 27th and 29th. The Treasurer will be changing hours to Monday 4-7pm and Thursday from 5-7:30pm. Ammerman said the 1st quarter of Fiscal Review will be presented at the next Board Meeting.

CLERK: Clerk Seavolt mentioned a FOIA request was fulfilled regarding Center for Tech and Civic Life. She also mentioned that Zoning Training was successful and informative. Rives Township was e-mailed the invoice and they will be paying for half of the training.

SUPERVISOR: Supervisor Hutchison mentioned the Special Assessment Hearings would be taking place on October 18, 2021 and October 27, 2021 at 6:30pm. He also mentioned that we have hired new assessors and would discuss during new business.

FIRE DEPARTMENT: Chief Tow going to be late.

PLANNING COMMISSION: N/A

ZONING ENFORCMENT: Rodger Hector's Report submitted.

PARKS: Received \$800 from F.O.O.T to purchase picnic table.

CEMETERY: Sexton Myers reported that he has started removing trees.

TRUSTEES: N/A

PETITIONS, ORDINANCES, RESOLUTIONS:

1. Resolution to combine the Board of Review with Tompkins Township: this will need to be renewed every year by November 1. Treasurer Ammerman made motion to approve the Resolution, Trustee Garner seconded the motion. Roll Call: All Ayes. Motion Carried.

UNFINISHED BUSINESS:

1. 2021-2022 Snowplow Notice: This will be posted after tonight's meeting and we will take sealed bids until November 11, 2021, the next Board meeting.

NEW BUSINESS:

1. Assessor Approval: Jessica Cassler and Ruth Scott from Sunrise Assessing Services have applied for the Assessor's Vacancy Position. They also assess Tompkins Township (along with other townships), and proposed the resolution to combine the two townships, Onondaga and Tompkins Board of Review that take place annually in March, July, and December. Clerk Seavolt asked how that would work as far as the locations of Board of Review Meetings and it was suggested that the meetings would take place in one township one year and the next township the next year. Trustee Garner made a motion that we hire Jessica Cassler and Ruth Scott from Sunrise Assessing Services. Trustee Myers seconded motion. Roll Call: All Ayes: Motion Carried. Supervisor Hutchison mentioned that by combining with Tompkins Township BOR, Onondaga Township's BOR will require less members. He made a motion for Sue Gray to remain on the Onondaga Township's BOR as the main representative and Mike Fickies to become the Alternate BOR representative if needed. Trustee Myers made a motion to have Sue Gray remain on the BOR as the main representative and Mike Fickies to become an alternate if needed. Treasurer Ammerman seconded the motion. All Ayes. Motion Carried.
2. Hardship Request: Treasurer Ammerman would like to ask for a hardship regarding her Father-in-Law. She asked the Board if they would give him permission to stay in her camper. Myers made motion to approve the Hardship. Garner seconded. All Ayes. Motion carried.

ANY OTHER BUSINESS: Ray Moore, a member of the township expressed concern regarding Ordinances that have been passed but are not being enforced.

ADJOURNMENT:

Ammerman made motion to adjourn. Myers seconded. All ayes.
Meeting adjourned at 7:32pm.

Minutes Written and Submitted by
Marcie Seavolt
Onondaga Township Clerk