

**MINUTES OF THE May 13<sup>th</sup>, 2021  
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on May 13, 2021 at 7:30 PM. The location for this meeting was held at Onondaga Township Hall.

We said the pledge and had a moment of silence.

Present were Supervisor Phil Hutchison, Treasurer Sara Ammerman, Clerk Marcie Seavolt, Trustee John Myers, and Trustee Pete Garner. There were 8 members of the community in attendance.

**SET AND/OR AMEND THE AGENDA:** Garner made a motion to set the agenda, Ammerman seconded motion. All ayes.

**INTRODUCTION OF VISITORS:** Jeff Antaya from CADL was present to give the Liberty Annual report.

**PUBLIC COMMENT:** N/A

**APPROVAL OF MINUTES:**

Trustee Myers made a motion that we approve the April 8<sup>th</sup>, 2021 regular board meeting minutes. Treasurer Ammerman seconded. All Ayes. Motion carried.

**APPROVAL OF BILLS:**

Treasurer Ammerman made a motion to approve the bills. Supervisor Hutchison seconded. All Ayes. Motion carried.

**TREASURER:** Summary Statement of Condition was submitted. Treasurer Ammerman reported that she is continuing to work on budget. Treasurer Ammerman made a motion to keep the safety deposit box at Independent Bank but to remove Diane Johnson, Mary Jane Hector and Leslie Zenker from access card and to add Sara Ammerman, Marcie Seavolt and Jessica Fisher to the card for access to the safe deposit box. Hutchison seconded the motion. All Ayes. Motion carried.

**CLERK:** N/A

**SUPERVISOR:** N/A

**FIRE DEPARTMENT:** Chief Tow submitted his report. He mentioned that new 911 systems will be installed soon, and summer payroll would be submitted.

**PLANNING COMMISSION:** John Myers stated that the Planning Commission has been working on a Solar Farm Ordinance.

**ZONING ENFORCMENT:** Rodger Hector's Report submitted.

**PARKS:** Rhiannon Schindewolf-DeShais was unable to be at the meeting, report submitted.

**CEMETERY:** N/A

**TRUSTEES:** N/A

**PETITIONS, ORDINANCES, RESOLUTIONS:**

**UNFINISHED BUSINESS:**

1. Assessor Job Posting: The Board had a special meeting to discuss the position, Sandy Osborn is the interim and has been very diligent. The official job posting will take place in the next few weeks. Ammerman made a motion to approve posting on MTA's website and MAA, cost runs \$150-\$250. Hutchison seconded the motion. All Ayes. Motion carried. The job posting will also be posted on Onondaga Township website, Facebook, and possibly INDEED.
2. Website Discussion: Sara received 3 different bids from designers.
  - Schumaker Group-ongoing support, branding, training-\$2250
  - MerchantMomsLLC-redesign only \$1000
  - Town Web-one time fee \$2297, hosting \$1740.
  - Hutchison made motion for Schumaker Group, Ammerman seconded. All Ayes. Motion carried.

**NEW BUSINESS:**

**ANY OTHER BUSINESS:**

**ADJOURNMENT:**

Myers made motion to adjourn. Garner seconded. All ayes.  
Meeting adjourned at 8:21pm.

Minutes Written and Submitted by  
Marcie Seavolt  
Onondaga Township Interim Clerk