

**MINUTES OF THE August 13, 2020
REGULAR BOARD MEETING**

The regular meeting of the Onondaga Township Board was called to order on August 13, 2020 at 7:30 PM. The location for this meeting was 4756 Baldwin St., Onondaga, MI.

We said the pledge and had a moment of silence.

Present were Treasurer Rhiannon Schindewolf-DeShais, Trustee Mary Jane Hector, Supervisor Steven Dwight, and Interim Clerk Marcie Seavolt. Trustee Jim Tow was absent. There were 12 citizens present.

SET AND/OR AMEND THE AGENDA:

Steve made a motion to accept the agenda as presented. Rhiannon seconded. All Ayes.

INTRODUCTION OF VISITORS: None

PUBLIC COMMENT: Ray Moore would like to acquire, State Flag and pictures of government officials to hang in the hall. Rodger Hector would like the board to adopt mileage for our roads.

FIRE DEPARTMENT REPORT:

The Fire Chief submitted his report. He also reported that all his Emergency Responders (21 of them) are eligible for COVID-19 hazard pay; \$1000 per person. Steve is to fill out the paperwork and this is subject to funds being there before we pay out. Mary Jane made a motion to approve, Seavolt 2nd the motion-all ayes.

TREASURER:

The beginning balance on July 1st, 2020 was \$16,367.62 and the end of the month balance on July 30th, 2020 was \$52,540.89. Rhiannon reported that there is a Township Zoning Workshop on September 15th from 6-9pm at Baldwin Park Pavilion. She is hoping other townships will join to split cost, \$3,000. Rhiannon also reported that yearly audit will take place on August 31 and September 1. Also, asked for the board's approval to hire them for an audit in the clerk's office. Here they will: determine quarterly 941/W2s from 2016 and forward, investigate payroll taxes paid, determine penalties, etc. Drake will complete this for \$150 per hour and Rhiannon and Marcie will be a part of the process. Steve gave support. All Ayes.

PLANNING COMMISSION: Mary Jane mentioned Special Use Permit hearing that took place August 11, 2020, at 7: 00pm. The planning commission recommended this. Matt Austin does not want to limit times and days; all the surrounding neighbors are on board.

CLERK: Marcie thanked everyone for all their support welcoming her to the board. She mentioned that the office is starting to take shape and that things were getting figured out. She made mention of Jessica Fisher, her deputy, for the amazing job she did at the Primary Elections.

ZONING ENFORCMENT: Report submitted.

PARKS:

Rhiannon submitted the grant application. It was difficult because no one was holding office hours due to COVID-19, so it was out through the Post Office to get there on time. Rhiannon asked for a weed whip to keep at the park. Steve suggested \$375 purchase price and then made a motion. Rhiannon seconded motion. All Ayes.

SUPERVISOR: Monthly sheriff's report from June. That is the last report he has.

TRUSTEES: None

PETITIONS, ORDINANCES, RESOLUTIONS: Marcie received an email from an advertising company wanting information for a FOIA request. As per Steve, he suggested contacting the lawyer for this request. The lawyer suggested adopting an Enhanced Access Policy for FOIA Requests. Marcie explained that this policy would deter some companies as they would have to pay. Without this policy this would have to be fulfilled without pay. The request was detailed information regarding each resident within the township. Rhiannon made a motion for the board to adopt the Enhanced Access to Public Records Policy, Steve seconded the motion. Roll call complete with the board, except Tow who was absent. Resolution adopted.

APPROVAL OF MINUTES:

Steve made a motion that we approve the July 9th regular board meeting minutes. Rhiannon seconded. All Ayes.

APPROVAL OF BILLS:

Mary Jane made a motion to approve the bills. Rhiannon seconded. All Ayes.

UNFINISHED BUSINESS:

1. Matt Wood was hired for the electrical inspector.
2. Interviews will take place before the next board meeting for cemetery sexton. Steve started drafting duties.
3. Property on Water St. There cannot be a well or septic on the property, therefore, a barn can not be built on the property.

NEW BUSINESS:

1. The board decided to let the current contracted person for the lawn service to finish out the season.
2. Site Plan SUP motion carried to move forward. Roll Call Complete.

ANY OTHER BUSINESS:

1. Jim Tow SR has not attended meetings consistently. This is a concern; we are not operating properly as a board. Dwight to reach out to see if he is going to resign or attend.

ADJOURNMENT:

A citizen who is not familiar with the process needed to speak. Rhiannon said we would entertain the comment. Has property and there used to be 2 trailers on property. Friend is a disabled Vet and would like to put another trailer up for him. This would be considered a Hardship and when it is over the trailer

would have to go. Rhiannon is ok with this if the Hardship is there, and the Health Dept. gives blessing. The board is not opposed to this if everything is done properly. Steve made a motion we adjourn. Mary Jane seconded. Meeting adjourned at 8:23pm.

Minutes Written and Submitted by
Marcie Seavolt
Onondaga Township Interim Clerk